MHHS Design Advisory Group Headline Report

Issue date: 10/02/2022

Meeting Number	**4**	Venue	**Microsoft Teams Meeting**
Meeting Date and Time	**09 February 2022 10:00-12:30**	Classification	**Public**

Decisions	**Level playing field design principle**	Level playing field design principle agreed in principle. The detailed requirements and use cases for the level playing field principle is to be completed within the Working Groups, with the higher-level principle assessed at further DAG sub-groups. Both groups to be progressed in parallel.
	BPRWG High Level Design Principles	The BPRWG High Level Design Principles were approved, subject to updates in wording (Action DAG04-12 above)
	Technology/Architecture Characteristics	The Technology/Architecture Characteristics were approved, subject to clarifications in wording (Action DAG04-13 above)

Key Discussion Items	**Terms of Reference**	Justin Andrews introduced the item and noted that the programme cannot see any changes required to ToR at this point. Feedback from the group is that the ToR are fine, although it was noted that they haven't really been tested as of yet, since no designs or decisions have been brought to the DAG. It was noted that the ToR could have further clarity on the link into the Design Principles and that further wording could be added on how the DAG makes decisions (see DAG04-01)
	Design Principles	Ian Smith presented the design principles as per the meeting papers. A number of internal sessions have been held to build these, with feedback now required from the DAG. There was broad agreement with the principles, though requests for clarification on wording and a desire to explore a sub-principle regarding variable settlement period were raised (see Actions DAG04-05 & DAG04-06). It was noted that it may be helpful to stand up CCIAG (see Action DAG04-04).

		Justin Andrews provided an update on the DAG sub-group meeting on SECMP162 interaction and introduced new wording for the level playing field design principle for DAG agreement. It was suggested that the principle should reference services not roles. Concerns were raised over how closely this is related to SEC-Mod-MP162 work group and how any SEC changes might affect the principle.
	Design Issues	An overview of the upcoming Design Issues for DAG approval at the extraordinary DAG meeting on 16 February, were presented to DAG. The issues are a blocker on a number of logical design artefacts. There was concern within the group at being able to review these issues sufficiently among their constituents (resource being the issue), with large suppliers saying they wouldn't have enough resources to review these issues, they wanted to see more clarity on how the design works E2E, as well as requesting a detailed impact assessment.
		There was discussion on whether feedback comments provided from constituents regarding the design issues should be made public, so that the views of different groups could be understood. It was agreed that permission to share these comments publicly would be sought and the comments shared with DAG (Action DAG04-11)
	Technical Assumptions	There was feedback from DAG members regarding clarification of the wording on some of the TDWG High Level Design Principles. It was agreed that these principles would be approved subject to the suggested amendments. (Action DAG04-12)
		The Technology/Architecture Characteristics were similarly agreed, subject to clarifying amendments as discussed in the meeting. (Action DAG04-13)
	Report from L4 Working Groups	Claire Silk gave an update on the status of Design Artefacts via the Working Groups. It was noted that a number of documents are blocked which are subject to the design issues be approved by the DAG at the 16 Feb. meeting. This means some artefacts that were due to be discussed at this DAG will slip to March.
		Concerns were raised about the volume of approvals that would be coming to DAG in the coming months, particularly in April where the Easter bank holiday days and school holidays would mean that the available resource is likely to be much lower.
		The process and timescales for reviewing documents was discussed. It was suggested that documents could be sent to all participants at the same point at which BPRWG receive the documents. This would prevent any greater lag time in reviewing documents. This is particularly useful if the assumption is that any amendments from BPRWG will be quite minor.

	Area	Action Ref	Action	Owner	Due Date	Update
Actions	**ToR**	DAG04-01	Look at potential updates to the DAG's ToR: • Link decision making with recognition of design principles	Justin Andrews	09/03/22	
	Design Principles	DAG04-02	Follow up with Craig Handford on the Design Principles and clarity on the E2E Design	Ian Smith	23/02/22	
		DAG04-03	Look at when to stand up the Consequential Change Impact Assessment Group (CCIAG)	Programme	09/03/22	

		DAG04-04	Meet with Seth Chapman to review and update detailed wording of the design principles	Ian Smith	23/02/22	
		DAG04-05	Meet with Matt Hall to agree the sub-principles of variable settlement period to add to the design principles	Ian Smith	23/02/22	
		DAG04-06	Update the design principles to reflect DAG discussion and actions DAG04-04 and -05. Separate the design principles as a new artefact and publish via the Portal.	Ian Smith	23/02/22	
		DAG04-07	Update the wording of the level playing principle as per the discussion at DAG and distribute to DAG members	Justin Andrews	01/03/22	
		DAG04-08	Contact SEC WG to make sure the DAG works closely and shares the implications on legal drafting on the level playing field principle	Justin Andrews	01/03/22	
		DAG04-09	Pick up with Stuart Scott regarding the SEC changes as a result of level playing field principle	Justin Andrews	01/03/22	
		DAG04-10	Schedule DAG sub-groups for further discussion on the level playing field principle as required	PMO	09/03/22	
	Design issues	DAG04-11	Check with respondents to Design Issues if they're happy for their responses to be public and shared with DAG. Issue to DAG once confirmed	Claire Silk	16/02/22	Complete and shared with DAG members
		DAG04-12	Update TDWG High Level Design Principles with comments as per the discussion at DAG and share with DAG members for approval	Ian Smith	23/02/22	
		DAG04-13	Make clarifications to the Technology/Architecture Characteristics as per the DAG discussion and share with DAG members for approval	Ian Smith	23/02/22	
	DAG planning	DAG04-14	Build a clearer view of on the pathway for artefacts through the working groups to DAG (e.g., life cycles, timeframes). Update DAG on process	Ian Smith & Claire Silk	09/03/22	
		DAG04-15	Discuss detail and pathway of network charging artefacts with Keren Kelly	Ian Smith	09/03/22	
		DAG04-16	Provide update on March Working Group schedule at extraordinary DAG 16/02	Claire Silk	16/02/22	

		DAG04-17	Circulate CCDG code change matrix with DAG members	Justin Andrews	09/03/22	